

<b>HEIBO 2017 Conference Schedule</b>		ISSS Track =	
(Subject to Change)		Study Abroad Track =	
		Manage All Activities =	
<b>Conference Venue:</b>			
<b>Gateway Transit Village</b>			
<b>Conference Room - 7th Floor</b>			
<b>106 Somerset Street</b>			
<b>New Brunswick, NJ 08901</b>			
<a href="http://rumaps.rutgers.edu/location/gateway-transit-village">http://rumaps.rutgers.edu/location/gateway-transit-village</a>			
<b>Wednesday, October 4, 2017</b>			
<b>11:00 AM Registration Opens</b>			
Luggage Storage Available			
<b>12:00 PM Registration &amp; Lunch (Sponsored by CISI)</b>			
12:45 PM Welcome & Introductions			
Ben Fan - Rutgers & Missy Peterson - Univ of Minnesota			
1:00 PM Panel Discussion: Rutgers Global Roadshow			
Rutgers Global Leadership Team			
2:00 PM Session: International Insurance - Perspective on our changing environment from Providers & On-Campus			
Margot Popowycz - Cultural Insurance Services International (CISI), Tony Fussy - U of Minnesota, Cathy Caine - U of Minnesota Duluth			
<b>3:00 PM Coffee/Soda/Snack Break (Sponsored by Terra Dotta)</b>			
3:15 PM Breakout Sessions:			
Roundtable Discussion: Hosting a HEIBO Conference 101			
International Student and Scholar Services Funding Models - Larry Phu - UT Austin, Sandee Huang - U of Kentucky; Nate Lynch - U of Minnesota;			
Terra Dotta Administrative Tricks - Kerry Geffert - Terra Dotta & Danette Bontrager - Iowa State			
4:15 PM Roundtable Discussion			
Topics may include:			
* <b>The costs of increased security concerns</b> - How do we manage/provide insurance? Changes to our programs components? Cut programs in 'high risk' locations? How are we defining "worth it?" Dealing with scared parents, more chaperones? How do uncertain enrollments play a role in unit budgets for both incoming/outgoing students? Dealing with student cancellations due to these concerns.			
* <b>Advocating for Program Reserves</b>			
4:45 PM Daily Wrap-up			
5:00 PM Depart back to Hotels			
5:15 PM Check into Hotels			

	5:45 PM	Start Gathering at Conference Hotel Bar for Drinks - Cash Bar		
	6:45 PM	Depart for Dinner - Walking		
	7:00 PM	Group Dinner: Sahara Restaurant 165 Easton Ave. New Brunswick, NJ 08901 <a href="http://www.saharacafenj.com">http://www.saharacafenj.com</a>		
<b>Thursday, October 5, 2017</b>				
	8:30 AM	Breakfast		
	9:00 AM	Session: How to Make Money Opening a Passport Office Larry Phu - UT Austin, Paul Butler - Indiana U		
	<b>10:00 AM</b>	<b>Coffee/Soda/Snack Break (Sponsored by University of Minnesota)</b>		
	10:15 AM	Session: SA: Exchange Enrollment Management-Tracking Andrea Watson - Rutgers, Danette Bontrager - Iowa State		
	11:15 AM	Bus Tour of Campus		
	12:15 PM	Lunch		
	1:00 PM	Breakout Sessions: Panel Discussion: Rutgers Center for Global Service (ISSS) Panel Discussion: Rutgers Global Education (Study Abroad)		
	2:00 PM	Breakout Sessions/Roundtable Discussions: Roundtable Discussion: Doing business in/with China Session: Pre-Departure Orientations - Rutgers International Academic Support & Penn Session: How to identify new funds to support Study Abroad Scholarships - Ben Fan, Rutgers & Joe Braitsch, Northeastern		
	<b>3:00 PM</b>	<b>Coffee/Soda/Snack Break (Sponsored by American University)</b>		
	3:15 PM	<b>Signature Session: TOOLBOX: Excel'ing Ideas for International Business Officers through Microsoft Excel</b> This is a hands-on session, please bring your laptop. Catherine Caine, UMN Duluth; Marsha Mallet, Upenn; Karen Wardszla, Georgetown; Elana Kranz, U Chicago; Missy Peterson, UMN		
	4:45 PM	HEIBO 2nd Official Business Meeting Committee Member Reports - Conference Planning/Steering Review ideas of the HEIBO Mission/Vision		
	5:15 PM	Depart back to Hotel		
	6:00 PM	Optional Group Dinners/Activities/Meetings TBD		

