HEIBO 201	7 Conference	Schedule	ISSS Track =		
(Subject to Cha	nge)		Study Abroad Track =		
			Manage All Activities =		
Conference	Venue:				
	Gateway Trans	it Village			
	Conference Ro	om - 7th Floo	or		
	106 Somerset S	Street			
	New Brunswick	k, NJ 08901			
	http://rumaps.rut	tgers.edu/loca	u/location/gateway-transit-village		
Wednesday	, October 4, 201	7			
	11:00 AM	Registration	Opens		
			Luggage Storage Available		
	12:00 PM	Registration	& Lunch (Sponsored by CISI)		
			(1)		
	12:45 PM	Welcome & I	ntroductions		
	.2		Ben Fan - Rutgers & Missy Peterson - Univ of Minnesota		
			in agent animally a state of the or minimal of the state		
	1:00 PM	Panel Discus	ssion: Rutgers Global Roadshow		
	1.001 W		Rutgers Global Leadership Team		
			Talgoto Global Loadoromp Tourn		
	2:00 PM	Session: Inte	ernational Insurance - Perspective on our changing environment		
	2.00 T W		rs & On-Campus		
			Margot Popowycz - Cultural Insurance Services International (CISI), Tony Fussy - U of Minnesota, Cathy Caine - U of Minnesota Duluth		
	3:00 PM	Coffee/Soda	n/Snack Break (Sponsored by Terra Dotta)		
	3:15 PM Breakout Se				
			Roundtable Discussion: Hosting a HEIBO Conference 101		
			International Student and Scholar Services Funding Models - Larry Phu - UT Austin, Sandee Huang - U of Kentucky; Nate Lynch - U of Minnesota;		
			Terra Dotta Administrative Tricks - Kerry Geffert - Terra Dotta & Danette Bontrager - Iowa State		
	4.4E DM	Roundtable I	Discussion		
	4.15 710				
			Topics may include: *The costs of increased security concerns - How do we manage/provide insurance? Changes to our programs		
			components? Cut programs in 'high risk' locations? How are we defining "worth it?" Dealing with scared parents, more chaperones? How do uncertain enrollments play a role in unit budgets for both incoming/outgoing students? Dealing with student cancellations due to these concerns.		
			*Advocating for Program Reserves		
	4:45 PM	Daily Wrap-ι	ip		
	5:00 PM	Depart back	to Hotels		
	2.30.111				
		Check into H			

5.45 DM	Ctart Cathar	ing at Conference Hatel Day for Drinks - Cook Day			
5.45 PW	Start Gatrier	ing at Conference Hotel Bar for Drinks - Cash Bar			
6:45 DM	Donart for D	inner Walking			
0.45 PW	рерап югр	inner - Walking			
7:00 DM	Croup Dinne	or: Cabara Destaurant			
7.00 PIVI	Group Dinner: Sahara Restaurant				
	165 Easton Ave. New Brunswick, NJ 08901				
	nup://www.s	<u>aharacafenj.com</u>			
Thursday Ostobox 5 2047					
Thursday, October 5, 2017	Draglefoot				
8.30 AW	Breakfast				
0.00 414	0	water Malas Marray Organian a Decorated Office			
9:00 AM	Session: Ho	w to Make Money Opening a Passport Office			
		Larry Phu - UT Austin, Paul Butler - Indiana U			
40.00 414	CoffoolCo-	o/Chack Prock /Changarad by University of Minus and			
10:00 AM	Corree/200	a/Snack Break (Sponsored by University of Minnesota)			
40.45 484	Consism: CA	: Evolungs Enrellment Management Tracking			
10:15 AM	Session: SA	: Exchange Enrollment Management-Tracking			
		Andrea Watson - Rutgers, Danette Bontrager - Iowa State			
44.45.004	D T (
11:15 AM	Bus Tour of	Campus			
40.45.504					
12:15 PM	Lunch				
4.00 514	D I 1 O.				
1:00 PM	Breakout Se				
		Panel Discussion: Rutgers Center for Global Service (ISSS)			
		Panel Discussion: Rutgers Global Education (Study Abroad)			
	_				
2:00 PM	Breakout Se	essions/Roundtable Discussions:			
		Roundtable Discussion: Doing business in/with China			
		Session: Pre-Departure Orientations - Rutgers International Academic Support & Penn			
		Session: How to identify new funds to support Study Abroad Scholarships - Ben Fan, Rutgers & Joe Braitsch, Northeastern			
		ocholarships - Deli i ali, Kulgers a Jue Dialisch, Nutheastein			
3.00 DM	Coffee/Sod	a/Snack Break (Sponsored by American University)			
3.00 PW	JUITEE/JUU	aronack break (oponsored by American University)			
3·15 DM	Signature 9	Session: TOOLBOX: Excel'ing Ideas for International Business Office	ers through Microsoft E	الاحوا	
3.13 F W	oignature c	This is a hands-on session, please bring your laptop. Catherine	anough Microsoft L	-7001	
		Caine, UMN Duluth; Marsha Mallet, Upenn; Karen Wardszla,			
		Georgetown; Elana Kranz, U Chicago; Missy Peterson, UMN			
4:45 PM		Official Business Meeting			
		Member Reports - Conference Planning/Steering			
	Review idea	s of the HEIBO Mission/Vision			
5:15 PM	Depart back	to Hotel			
6:00 PM	Optional Gro	oup Dinners/Activities/Meetings			
		TBD			

		HEIBO Steering Committee Annual Meeting
Friday, Oct	ober 6, 2017	
	0.20 AM	Breakfast
	0.30 AIVI	DIEGRIGST
	9:00 AM	Signature Session - HEIBO BEST PRACTICE WORKING SESSION: Program Success
		In an effort to start developing our best practices, let's start with working through a framework to quantify what success would be when developing any new program in 1, 2, & 3 years
	10:00 AM	Coffee/Soda/Snack Break
	1010071111	
	10:15 AM	Roundtable Discussion
		Hot Topics May Include: Enrollment Management in current climate - both outbound and inbound, Budget and projections tools/software, How to employ and manage people abroad, How financial/administrative aspects of our positions overlap with programming or supervisory responsibilities
	11·30 AM	Wrap-up/Next Steps
	11.30 AW	viiap-up/ivext Oteps
	12:00 PM	Departure with lunch to go